



CMCA 32nd National Rally

Bundaberg Recreational Precinct,
Rotary Gates, Kendalls Road, Bundaberg
8 - 16 October 2017



Exhibitor's Application – General Traders

(Please use BLOCK letters) If completing in Microsoft Word please click in the grey box and complete accordingly.

Registered Company or Business Name:					
Trading Name:		ABN:			
Authorised person (for invoicing):				CMCA No: (if applicable)	
Address:				Postcode:	
Email:					
Phone:		Fax:		Mobile:	
Best contact person (onsite at rally):				CMCA No: (if applicable)	
Email:					
Mobile (compulsory):					

Goods or services to be sold or displayed:				
No. of vehicle passes required:	Non-display vehicles		Display vehicles	
No. of persons (staff) requiring access to rally site:				
Have you attached your Insurance Certificate of Currency? Yes <input type="checkbox"/> No <input type="checkbox"/>				

The exhibitor hereby applies for a trade site, please mark X as applicable:

Inside the Trade Pavilion (all sizes approx.)			Open Air / Outdoor Sites (all sizes approx.)		
<input type="checkbox"/>	Standard site (3m frontage x 3m)	\$450	<input type="checkbox"/>	Standard site (6m frontage x 8m)	\$500
<input type="checkbox"/>	Large site (4m frontage x 3m)	\$550	<input type="checkbox"/>	Double site (12m frontage x 8m)	\$800
<input type="checkbox"/>	Display site (5m frontage x 3m)	\$650	<input type="checkbox"/>	Triple site (18m frontage x 8m)	\$1000
<input type="checkbox"/>	Single phase power (10 amp) No of points required @\$20 per point	\$20/per point*	<input type="checkbox"/>	Single phase power (15 amp) No of points required @\$50 per point	\$50/per point*
Do you wish to have advertising flyer/s inserted into the rally bags? (Cost \$80) Please advise Lyn Fricke at bundyrallytrade@gmail.com (Approx. 1000 copies will need to be received by 29/09/17) Lyn will confirm an address to send flyers to.			Yes <input type="checkbox"/> No <input type="checkbox"/>		\$80
Total					\$

*Electrical equipment failing to comply with current ASA standards may be disconnected. Cords must not exceed 40m.

Do you wish to advertise in the official rally programme? (Costs do apply) Please advise Lyn Fricke by 14/08/17 at bundyrallytrade@gmail.com Copy of ad must be submitted by 18/08/17	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Would you like to conduct a seminar on your products? Please advise Lyn Fricke by 14/08/17 at bundyrallytrade@gmail.com	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, topic details:		
Staying off site? Yes <input type="checkbox"/> continue to payment.		
Staying on outdoor trade site – no site fees are payable		<input type="checkbox"/>
Staying on a non-trade site – fees detailed below		<input type="checkbox"/>

Vehicle Details: Trade Site Non-Trade Site

Please provide details of all vehicles to be brought onto the rally site. If more than one, please photocopy this form.

Rego No:	Make:	
Length of main vehicle	metres	
Are you towing a second vehicle/trailer?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please tick by trailer or A-frame	Trailer <input type="checkbox"/>	A-Frame <input type="checkbox"/>
Total length of ALL vehicles (coupled)	metres	
Is your vehicle a fifth wheeler or caravan?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have a slide out?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Power lead length (if applying for power) 35 metres is recommended	metres	

Name(s) of person(s) working on site (Attach list if insufficient space):

1.	
2.	
3.	

Site Fees for Non-Trade site (charged from 8-16 October - No charge 7 &/or 17 October):

	No. of Nights	Cost per night	
Unpowered		x \$12	\$
Extended Generator		x \$12	\$
Powered		x \$19.50	\$
<i>Please note: power may not be available, you may wish to bring an alternate power source, i.e. Generator, if power is essential.</i>		Total:	\$

Please indicate the nights you require a site

Sat (no charge)	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon
7 <input type="checkbox"/>	8 <input type="checkbox"/>	9 <input type="checkbox"/>	10 <input type="checkbox"/>	11 <input type="checkbox"/>	12 <input type="checkbox"/>	13 <input type="checkbox"/>	14 <input type="checkbox"/>	15 <input type="checkbox"/>	16 <input type="checkbox"/>

***Exhibitors may arrive on Saturday 07/10/17 from 12:00 noon to begin setting up. Arrival times on other days are 8am to 4pm. Exhibitors wishing to trade on Sunday 8 October must be on site by 4pm on Saturday 7 October.**

Please indicate the date and time you intend to enter the rally site:

Date of arrival at rally site: / /

Estimated time of arrival:

See items 4 in terms and conditions for opening/operating times.

Exhibitor Terms and Conditions

1. Definitions (in these terms and conditions):

Application	the document issued by CMCA entitled 'exhibitor application' in respect of which these terms and conditions form part.
Associate	has the meaning given by Division 2 of Part 1.2 of the <i>Corporations Act 2001</i> (Cth).
Authorised Persons	all officers, employees, consultants, contractors and agents of the exhibitor or of any associate of the exhibitor authorised by the exhibitor to attend the rally site on behalf of the exhibitor for the prescribed purpose.
Claims	includes actions, suits, causes of action, debts, dues, costs, claims, liabilities, demands, damages, losses, costs and expenses of any description, decisions, judgments and orders either at law or in equity or arising under any statute, whether known or unknown.
CMCA	Campervan & Motorhome Club of Australia Limited (ABN 16 095 568 157).
Exhibitor Pass	the pass issued, or to be issued by CMCA, to the exhibitor or authorised person to access the rally site for the purpose of using a trade site.
GST	goods and services tax under <i>A New Tax System (Goods & Services Tax) Act 1999</i> (Cth).
Loss	any loss, damage, liability, cost, expense or injury to person or property.
Prescribed Purpose	the use by the exhibitor of an exhibitor pass under this application and includes, but is not limited to, any activity by the exhibitor or authorised person (a) on the rally site; (b) incidental to access to the rally site; or (c) incidental to the use of an exhibitor pass or site pass or trade site.
Rally	the rally conducted by CMCA at the rally site, as described in the application.
Rally Site	the site where the rally is held, as described in the application.
Site Pass	the pass issued or to be issued by CMCA to the exhibitor or authorised person to access the rally site or for the purpose of staying on site.
Exhibitor	the person or entity identified as the exhibitor in the application.
Trade Site	a site at the rally site for the exclusive use of the exhibitor.

2. Due date

All applications for trade sites must be received no later than **15/09/17**. Acceptance of late applications is at the discretion of the rally manager and CMCA.

3. Payment / Cancellations

Full payment is due no later than **15/09/17**. CMCA will issue an invoice on receipt of your exhibitor application form. Applicants that provide credit card details with their form will be processed at time of application. GST – payment is inclusive of GST.

Exhibitor site fees are non-refundable for any cancellations received after 15/09/17.

4. Trade on Site

Exhibitors are welcome to **arrive on Saturday 07/10/17 from 12:00 noon** to begin setting-up. All exhibitors **who wish to trade from 9am on Sunday 08/10/17, are to be on site on by 4pm on Saturday 07/10/17**. All other days during rally week exhibitors must open by 9am. **(Food vendors are exempt and may open at any time)**. The indoor trade pavilion will be closed for member access at 4pm each day. Outdoor exhibitors are to close at their discretion. Exhibitors are responsible for the security of their own site and belongings at all times.

5. Equipment

The exhibitor is encouraged to provide their own tables, chairs, partitions etc. All equipment must comply with AS/NZ standards. All electrical equipment must have current tags. NB. Extension cords must comply with AS/NZ 3001:2008 with a maximum length of 40 metres. Smaller cords **must not** be joined together. Please remember power cannot be guaranteed at rallies.

6. Power

Limited powered sites are available. Please indicate if power is required at time of application.

7. Insurance

The exhibitor **MUST** maintain public liability Insurance for a sum of not less than **\$10 million** covering all activities relating to the use by the exhibitor of a trade site under this application. The exhibitor **MUST** provide details to CMCA of current public liability Insurance cover by attaching a copy to this application form of sufficient proof of insurance.

8. Gaming

The exhibitor must not conduct or allow to be conducted on the trade site any competition or gaming, without the prior written authority of CMCA.

9. Condition of Site

The exhibitor is responsible for the condition of the trade site. Sites must be kept clean and left in a clean and orderly condition.

10. Pets

A maximum of two dogs/pets per RV. No pets are allowed in and around the food court and the trade buildings (guide, assistant and hearing dogs exempt).

11. Smoking

To protect the health of members, exhibitors, staff and visitors, CMCA rally sites are smoke-free environments. Depending on the venue a designated smoking area may be established. This means that smoking is not permitted in the siting areas, around buildings, trade and food areas. Smoking is permitted within members' own vehicle if so wished. Some venues such as schools, sporting grounds etc., may be 100% smoke free.

12. Sub-leasing

Exhibitors must not assign or sub-let any part of the trade site.

13. Authorised Persons

The exhibitor must ensure that sufficient exhibitor passes are obtained from the Trade Coordinator at the rally site on arrival and are issued to all their staff members. Exhibitor passes must be worn at all times whilst on the rally site. CMCA or its authorised representatives may, in its absolute discretion, evict any person from the rally site if they are not wearing an exhibitor pass.

14. Disclaimer

Except as otherwise expressly provided in these terms and conditions and to the extent permitted by law:

- (a) CMCA does not provide any warranty, condition or representation in respect of the rally, the trade site, the rally site or any pass, authority, permit or other right granted to the exhibitor or its authorised persons concerning the rally, whether under this application or otherwise, and any such warranty or condition that may be implied is hereby excluded;
- (b) The use by the exhibitor and its authorised persons of any such pass, authority, permit or other right is entirely at the risk of the exhibitor; and
- (c) CMCA shall not be liable for, and the exhibitor releases CMCA for all claims in respect of, any loss that may be caused by the exhibitor or its authorised persons arising directly or indirectly from any act or omission occurring whilst the exhibitor or its authorised persons is on the rally site, including on the trade site, and any such liability that may be implied by law is excluded.

15. Indemnity

The exhibitor must indemnify CMCA and keep it indemnified for any loss suffered or incurred by CMCA arising from any claim caused directly or indirectly by any act or omission on the part of the exhibitor or its authorised person occurring whilst the exhibitor or its authorised persons is on the rally site, including on the trade site. The liability of the exhibitor under this indemnity is reduced to the extent that the loss or claim was caused by a wilful or negligent act or omission of CMCA. Please ensure that a copy of your current public liability (at the time of the event) is forwarded to NHQ, at least three weeks prior to the event.

16. WH&S

All exhibitors are subject to CMCA WH&S policies and procedures on site. **Inductions for all exhibitors will be held at the Exhibitor Function on Sunday 08/10/17 at 4.30pm.** If you arrive after this time please see the rally WH&S assistant who will be on the grounds. It is essential that you and or representatives from your company attend. Upon arrival exhibitors will receive a safety induction summary which will require review and sign-off.

17. Advertising & Promotion

Exhibitors must not place any promotional material on windscreens or other area of a member's motorhome during a rally. Exhibitors are not permitted to place signage around the rally site except on their own allocation trade site (unless included in sponsorship agreement). All advertising content must be approved by CMCA prior to the rally programme being printed. Advertising booking deadline is **14/08/17** details to Lyn Fricke at bundyrallytrade@gmail.com. Ad content must be submitted by **18/08/17**. Please enquire for advertising options and pricing.

Entire Agreement

The Application, when accepted by CMCA, and these terms and conditions represent the entire agreement between CMCA and the exhibitor in respect of the subject matter of the application and may not be amended except in writing signed by both parties.

All enquiries, including special requirements, should be directed to
Lyn Fricke, Trade Co-ordinator, Ph: 0459291234 bundyrallytrade@gmail.com
Paul Scully, Rally Manager, Ph: 0403 026 488 bundyrallymanager@gmail.com

Accounts, National Headquarters, 02 4978 8788 accounts@cmca.net.au

TERMS AND CONDITIONS OF EXHIBITOR APPLICATION PASS

All registered businesses are considered to be commercial. See items 4 in terms and conditions for opening/operating times.

The exhibitor is responsible for security of its trade site during trading hours. The exhibitor must provide their own tables, chairs, partitions etc. No exclusive conditions can be given. All fittings and appliances must comply with the appropriate Australian standard/s.

The attached exhibitor terms and conditions form part of this application.

ESSENTIAL: Prior to your application being accepted the following documents need to be attached to your registration form.

- A copy of your current public liability policy;
- Food vendors must provide copies of all necessary certificates relating to food/drink sales; and
- Food vendors must provide details of all electrical equipment to be used together with wattage details for each electrical item.
- **Mobile food vans from interstate must hold a licence in Queensland to operate; temporary food stalls (e.g. marquee) from interstate must hold a licence (fee applicable) from the Bundaberg Regional Council to operate.** Coffee Vans where only coffee alone is sold are exempt from licensing, however should you sell other items a licence will be required. **It is the vendor's responsibility to ensure this is completed.**

PAYMENT DETAILS

Payments are **due no later than 15/09/17**. After this date, all fees paid will become non-refundable.

Bookings not paid in full by **15/09/17** will be cancelled.

An invoice will be issued upon receipt of your application.

- Cheques should be made out to 'CMCA Ltd'
- Direct deposit bank details will be included on the invoice
- Please charge my credit card upon receipt of my application:**

Credit card details: Mastercard Visa

Card No: / / /

Expiry date: _____ Name on card: _____

Total Amount: \$_____

There is a closing date for applications. See **Items #2 and #3** in the exhibitor terms and conditions pages.

The undersigned agrees to comply with the above and attached terms and conditions:

Signature: _____ Date: / /

Print name: _____

Return completed form:

POST – CMCA PO Box 254 HRMC, NSW 2310

Email: bundyrallytrade@gmail.com