CMCA 35th National Rally
Gympie, Qld

Gympie Showgrounds, Exhibition Road, Gympie QLD

27 September – 04 October 2020

Exhibitor's Application – Food Traders

(Please use BLOCK letters) If completing in Microsoft Word please click in the grey box and complete accordingly.

SECTION 1 – CONTACT DETAILS

Trading / Business Name:			**ABN:**		
Authorised person: (for invoicing)				**CMCA No:** (if applicable)	
Address:				**Postcode:**	
Email:					
Phone:		**Fax:**		**Mobile:**	
Best contact person: (onsite at rally)				**CMCA No:** (if applicable)	
Email:					
Mobile: (compulsory)		**Rally Attendance Plaque (CMCA members only)**		**Yes**	**No**

Goods or services to be sold or displayed:	
Will you trade from the vehicle you drive on to the site? **Yes** **No**	
If so, will you be bringing a trailer OR any other vehicle? **Yes** **No**	
If not, what type of structure will you trade from?	
What is the total overall length of your vehicle and trailer (in metres)? metres	
No. of persons (staff) requiring access to rally site:	
Name(s) of person(s) working on site *(Attach list if insufficient space):*	
Have you attached your Insurance Certificate of Currency? **Yes** **No**	

SECTION 2 -TRADE SITE DETAILS

The exhibitor hereby applies for a trade site, please mark X as applicable:

	Outdoor Food Sites (all sizes approx.) *Food traders are responsible for proper disposal of their own waste, including cooking oil.*		**Stay 7- Pay 6**
	Coffee Van (up to 5m frontage x 4m)		$300
	Food Truck (up to 8m frontage x 4m)		$400
	Standard site (6m frontage x 8m)		$520
	Double site (12m frontage x 8m)		$770
	Triple site (18m frontage x 8m)		$1030
	Single phase power (15 amp) – Number of points required @ $50 per point		$50/per point*
	Three phase power (15 amp) @ $150 for the week		$150
		Sub-Total	

Electrical equipment failing to comply with current ASA standards may be disconnected. Cords must not exceed 30m.

Do you require potable water?	Yes	No

Please indicate the day you wish to trade

Sun		Mon		Tues		Wed		Thurs		Fri		Sat	
27		28		29		30		1		2		3	

SECTION 3 - FLYERS

Do you wish to have advertising flyer/s inserted into the rally bags? (Cost $80) Please advise Richard Mainey at gympierallymanager@cmca.net.au (Approx. 1000 copies will need to be received by **11/09/20**) Richard will confirm an address to send flyers to.	Yes No	$80
	Sub-Total	**$**

SECTION 4 – RALLY PROGRAMME

Do you wish to advertise in the official rally programme? (Costs do apply) Please advise Suzanne Murray by **02/08/20** at suzannemurray@cmca.net.au Copy of ad must be submitted by **09/08/20**	Yes	No

SECTION 5 – OTHER SITE DETAILS

Staying off site? Yes continue to **SECTION 7 – Arrival Details**	
Staying on a site in the trade area – no site fees are payable – complete question below, then continue to **SECTION 6**	
Sub-Total	**$**

SECTION 6 – VEHICLE DETAILS

Please provide details of all vehicles to be brought onto the rally site. If more than one, please photocopy this form

Rego No:	Make:	
Length of main vehicle	metres	
Are you towing a second vehicle/trailer?	Yes	No
If yes, please tick by trailer or A-frame	Trailer	A-Frame
Total length of **ALL** vehicles (coupled)	metres	
Is your vehicle a fifth wheeler or caravan?	Yes	No
Do you have a slide out?	Yes	No
Power lead length (if applying for power). 30 metres is recommended	metres	

SECTION 7 – ARRIVAL DETAILS

***Exhibitors may arrive on Saturday 26 September from 12 noon to begin setting up. Arrival times on other days are 8am to 4pm.**	
Please indicate the date and time you intend to enter the rally site:	
Date of arrival at rally site:	/ /
Estimated time of arrival:	
See item 4 in terms and conditions for opening/operating times	

SECTION 8 – PAYMENT & TERMS

TOTAL AMOUNT OF SECTIONS 2, 3 & 5	$

PAYMENT DETAILS
Payments are due no later than 04/09/20. After this date, all fees paid will become non-refundable.
Bookings not paid in full by **04/09/20** will be cancelled.
An invoice will be issued upon receipt of your application.

Cheques should be made out to 'CMCA Ltd'

Direct deposit bank details will be included on the invoice

Please charge my credit card upon receipt of my application:

Credit card details:	Mastercard	Visa

Card No: / / /

Expiry date: **Name on card:**

All enquiries, including special requirements, should be directed to
Richard Mainey, Rally Manager, Ph: 0417 799 264 gympierallymanager@cmca.net.au
Suzanne Murray, Operations Officer, Ph: 0427 650 600 suzannemurray@cmca.net.au
Accounts, National Headquarters, 02 4978 8788 accounts@cmca.net.au

Entire Agreement

The Application, when accepted by CMCA, and these terms and conditions represent the entire agreement between CMCA and the exhibitor in respect of the subject matter of the application and may not be amended except in writing signed by both parties.

TERMS AND CONDITIONS OF EXHIBITOR APPLICATION

All registered businesses are considered to be commercial. See item **4** in terms and conditions for opening/operating times.

The exhibitor is responsible for security of its trade site during trading hours. The exhibitor must provide their own tables, chairs, partitions etc. No exclusive conditions can be given. All fittings and appliances must comply with the appropriate Australian standard/s.

The attached exhibitor terms and conditions form part of this application.

ESSENTIAL: Prior to your application being accepted the following documents need to be attached to your registration form.

- A copy of your current public liability policy;
- Food vendors must provide copies of all necessary certificates relating to food/drink sales; and
- Food vendors must provide details of all electrical equipment to be used together with wattage details for each electrical item.
- Food vendors must hold a relevant food authority license, less than 12 months old, to operate temporary food stalls in Queensland. **It is the vendor's responsibility to ensure this is completed.**

There is a closing date for applications. **See Items #2 and #3** in the exhibitor terms and conditions pages.

The undersigned agrees to comply with the above and attached terms and conditions:

Signature: **Date:** / /

Print Name: _____

Return completed form:
Email: gympierallymanager@cmca.net.au
Mail: CMCA, PO Box 254, HRMC NSW 2310

Exhibitor Terms and Conditions

1. Definitions (in these terms and conditions):

Application	the document issued by CMCA entitled 'exhibitor application' in respect of which these terms and conditions form part.
Associate	has the meaning given by Division 2 of Part 1.2 of the *Corporations Act* 2001 (Cth).
Authorised Persons	all officers, employees, consultants, contractors and agents of the exhibitor or of any associate of the exhibitor authorised by the exhibitor to attend the rally site on behalf of the exhibitor for the prescribed purpose.
Claims	includes actions, suits, causes of action, debts, dues, costs, claims, liabilities, demands, damages, losses, costs and expenses of any description, decisions, judgments and orders either at law or in equity or arising under any statute, whether known or unknown.
CMCA	Campervan & Motorhome Club of Australia Limited (ABN 16 095 568 157).
Exhibitor Pass	the pass issued, or to be issued by CMCA, to the exhibitor or authorised person to access the rally site for the purpose of using a trade site.
GST	goods and services tax under *A New Tax System (Goods & Services Tax) Act* 1999 (Cth).
Loss	any loss, damage, liability, cost, expense or injury to person or property.
Prescribed Purpose	the use by the exhibitor of an exhibitor pass under this application and includes, but is not limited to, any activity by the exhibitor or authorised person (a) on the rally site; (b) incidental to access to the rally site; or (c) incidental to the use of an exhibitor pass or site pass or trade site.
Rally	the rally conducted by CMCA at the rally site, as described in the application.
Rally Site	the site where the rally is held, as described in the application.
Site Pass	the pass issued or to be issued by CMCA to the exhibitor or authorised person to access the rally site or for the purpose of staying on site.
Exhibitor	the person or entity identified as the exhibitor in the application.
Trade Site	a site at the rally site for the exclusive use of the exhibitor.

2. Due date

All applications for trade sites must be received no later than **04/09/20**. Acceptance of late applications is at the discretion of the rally manager and CMCA.

3. Payment / Cancellations

Full payment is due no later than **04/09/20.** CMCA will issue an invoice on receipt of your exhibitor application form. Applicants that provide credit card details with their form will be processed at time of application. GST – payment is inclusive of GST.

Exhibitor site fees are non-refundable for any cancellations received after 04/09/20.

4. Trade on Site

Exhibitors are welcome to **arrive on Saturday 26 September from 12 noon to begin setting-up**. Trading hours each day for Food vendors are at your discretion. Exhibitors are responsible for the security of their own site and belongings at all times. (All other exhibitors must open by 9am. The indoor trade pavilion will be closed for member access at 4pm each day. Other outdoor exhibitors are to close at their discretion.)

5. Equipment

The exhibitor is encouraged to provide their own tables, chairs, partitions etc. All equipment must comply with AS/NZ standards. All electrical equipment must have current tags. NB. Extension cords must comply with AS/NZ 3001:2008 with a maximum length of 30 metres. Smaller cords **must not** be joined together. Please remember power cannot be guaranteed at rallies.

6. Power

Powered sites are available. Please indicate if power is required at time of application.

7. Insurance

The exhibitor MUST maintain public liability Insurance for a sum of not less than ***$10 million*** covering all activities relating to the use by the exhibitor of a trade site under this application. The exhibitor MUST provide details to CMCA of current public liability Insurance cover by attaching a copy to this application form of sufficient proof of insurance.

8. Gaming
The exhibitor must not conduct or allow to be conducted on the trade site any competition or gaming, without the prior written authority of CMCA.

9. Condition of Site
The exhibitor is responsible for the condition of the trade site. Sites must be kept clean and left in a clean and orderly condition.

10. Pets
A maximum of two dogs/pets per RV. No pets are allowed in and around the food court and the trade buildings (guide, assistant and hearing dogs exempt). All dogs must be on a lead no more than 2 metres long, extendable/retractable leads are not permitted. Owners are responsible for cleaning up any mess deposited by their dog/pet.

11. Smoking
To protect the health of members, exhibitors, staff and visitors, CMCA rally sites are smoke-free environments. Depending on the venue a designated smoking area may be established. This means that smoking is not permitted in the siting areas, around buildings, trade and food areas. Smoking is permitted within members' own vehicle if so wished. Some venues such as schools, sporting grounds etc., may be 100% smoke free.

12. Sub-leasing
Exhibitors must not assign or sub-let any part of the trade site.

13. Authorised Persons
The exhibitor must ensure that sufficient exhibitor passes are obtained from the Trade Coordinator at the rally site on arrival and are issued to all their staff members. Exhibitor passes must be worn at all times whilst on the rally site. CMCA or its authorised representatives may, in its absolute discretion, evict any person from the rally site if they are not wearing an exhibitor pass.

14. Disclaimer
Except as otherwise expressly provided in these terms and conditions and to the extent permitted by law:

(a) CMCA does not provide any warranty, condition or representation in respect of the rally, the trade site, the rally site or any pass, authority, permit or other right granted to the exhibitor or its authorised persons concerning the rally, whether under this application or otherwise, and any such warranty or condition that may be implied is hereby excluded;

(b) The use by the exhibitor and its authorised persons of any such pass, authority, permit or other right is entirely at the risk of the exhibitor; and

(c) CMCA shall not be liable for, and the exhibitor releases CMCA for all claims in respect of, any loss that may be caused by the exhibitor or its authorised persons arising directly or indirectly from any act or omission occurring whilst the exhibitor or its authorised persons is on the rally site, including on the trade site, and any such liability that may be implied by law is excluded.

15. Indemnity
The exhibitor must indemnify CMCA and keep it indemnified for any loss suffered or incurred by CMCA arising from any claim caused directly or indirectly by any act or omission on the part of the exhibitor or its authorised person occurring whilst the exhibitor or its authorised persons is on the rally site, including on the trade site. The liability of the exhibitor under this indemnity is reduced to the extent that the loss or claim was caused by a wilful or negligent act or omission of CMCA. Please ensure that a copy of your current public liability (at the time of the event) is forwarded to NHQ, at least three weeks prior to the event.

16. WH&S
All exhibitors are subject to CMCA WH&S policies and procedures on site**. Inductions for all exhibitors will be held at the Exhibitor Function on <u>Sunday 27/09/20 at 4.30pm</u>**. If you arrive after this time please see the rally WH&S assistant who will be on the grounds. It is essential that you and or representatives from your company attend. Upon arrival exhibitors will receive a safety induction summary which will require review and sign-off.

17. Advertising & Promotion
Exhibitors must not place any promotional material on windscreens or other area of a member's motorhome during a rally. Exhibitors are not permitted to place signage around the rally site except on their own allocation trade site (unless included in sponsorship agreement). All advertising content must be approved by CMCA prior to the rally programme being printed. Advertising booking deadline is **02/07/20** details to Suzanne Murray at suzannemurray@cmca.net.au. Ad content must be submitted by **09/07/20**. Please enquire for advertising options and pricing.