



CMCA 37TH NATIONAL RALLY MOUNT GAMBIER SA



Mount Gambier Showgrounds
1 Pick Avenue, Mount Gambier

22 – 29 September 2024

RALLY TRADE FORM

SECTION 1 – CONTACT DETAILS

| | | | |
|---|--|--------------------------|--|
| Trading/Business Name: | | ABN: | |
| Authorised person: (for invoicing) | | CMCA No: (if applicable) | |
| Address: | | Postcode: | |
| Email: | | | |
| Phone: | | Fax: | |
| | | Mobile: | |
| Best contact person: (on-site at rally) | | CMCA No: (if applicable) | |
| Email: | | | |
| Mobile: (compulsory) | | | |

| | | | |
|--|----------------------|--|------------------|
| Goods or services to be sold or displayed: | | | |
| No. of vehicle passes required: | Non-display vehicles | | Display vehicles |
| No. of persons (staff) requiring access to rally site: | | | |
| Name(s) of person(s) working on site: | | | |
| | | | |
| Have you attached your Insurance Certificate of Currency? Yes <input type="checkbox"/> No <input type="checkbox"/> | | | |

SECTION 2 – SPONSORSHIP

Platinum to Bronze Sponsorship includes:

- Naming rights to a marquee or building on-site at the rally
- Entitled to display signage on-site at the rally
- Endorsed in the Rally Programme as a sponsor
- Rally Programme advertisement
- Free flyers in the rally bags (supplied by the sponsor)
- Allowance to conduct seminars at the rally
- Receive trade display space at the rally.

| | |
|---|--------------------------|
| Platinum Sponsorship - \$10,000 (+ GST) Double-page advertisement in the rally programme, in a prominent position. | <input type="checkbox"/> |
| Gold Sponsorship - \$5,000 (+ GST) Full-page advertisement in the rally programme, in a prominent position. | <input type="checkbox"/> |
| Silver Sponsorship - \$3,000 (+ GST) Half-page advertisement in the rally programme, in a prominent position. | <input type="checkbox"/> |
| Bronze Sponsorship - \$1,000 (+ GST) ¼ page advertisement in the rally programme, in a prominent position. | <input type="checkbox"/> |
| Volunteer Shirt - \$2,500 (+ GST) Sleeve branding on est. 270 volunteer shirts plus half-page advertisement in the rally programme | <input type="checkbox"/> |
| Smiley Bus Sponsorship - \$1,500 (+ GST) Naming rights placed on one of the smiley buses throughout the rally plus ¼ page advertisement in the rally programme. | <input type="checkbox"/> |
| Total | \$ |
| NO THANKS | |

SECTION 3 – TRADE SITE

| The exhibitor hereby applies for an INSIDE TRADE SITE , please mark as applicable: | | 3 Days | 5 Days | Full Event |
|---|----------------------------------|------------------|--------|------------|
| <input type="checkbox"/> | Standard site (3m frontage x 3m) | \$165 | \$ 255 | \$290 |
| <input type="checkbox"/> | Large site (4m frontage x 3m) | \$200 | \$320 | \$355 |
| <input type="checkbox"/> | Display site (5m frontage x 3m) | \$255 | \$385 | \$420 |
| <input type="checkbox"/> | Single phase power (10 amp) * | \$10 | \$15 | \$20 |
| No. of Days | | Sub-Total | | |

| The exhibitor hereby applies for an OUTSIDE TRADE SITE , please mark as applicable: | | 3 days | 5 Days | Full Event |
|--|---|------------------|--------|------------|
| <input type="checkbox"/> | Coffee (up to 5m frontage x 4m) | | | \$300 |
| <input type="checkbox"/> | Food Truck (up to 8m frontage x 4m) | | | \$400 |
| <input type="checkbox"/> | Standard site (6m frontage x 8m) | \$225 | \$340 | \$380 |
| <input type="checkbox"/> | Double site (12m frontage x 8m) | \$330 | \$510 | \$580 |
| <input type="checkbox"/> | Triple site (18m frontage x 8m) | \$430 | \$680 | \$745 |
| <input type="checkbox"/> | Single phase power (15 amp) * | \$25 | \$40 | \$50 |
| <input type="checkbox"/> | Three phase power (15 amp) @ \$165 for the week | | | \$165 |
| No. of Days | | Sub-Total | | |

**Electrical equipment failing to comply with current ASA standards may be disconnected. Cords must not exceed 30m. Equipment and leads MUST have current tags.*

Please indicate the days you wish to trade:

| Sun | Mon | Tues | Wed | Thurs | Fri | Sat | Sun |
|-----|-----|------|-----|-------|-----|-----|-----|
| 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 |

ARRIVAL DETAILS

***Exhibitors may arrive on Saturday 21 September from 12noon to begin setting up. Arrival times on other days are 8am to 4pm.**

Please indicate the date and time you intend to enter the rally site:

| | |
|--|-----|
| Date of arrival at rally site: | / / |
| Estimated time of arrival: | |
| See item 4 in terms and conditions for opening/operating times | |

SECTION 4 – ADVERTISING OPPORTUNITIES

RALLY PROGRAMME

*Free Rally Bag Flyers with any advertising package

BOOKING DEADLINE **19/7/2024**

ALL ADVERTISEMENTS ARTWORK MUST BE RECEIVED by **26/7/2024**

| | | |
|--------------------------|--|-------|
| <input type="checkbox"/> | 1/8 Page* | \$100 |
| <input type="checkbox"/> | 1/4 Page* | \$175 |
| <input type="checkbox"/> | 1/2 Page* | \$350 |
| <input type="checkbox"/> | Full Page* | \$500 |
| <input type="checkbox"/> | Rally Bag Flyer (1,000 to be inserted into Rally Bags) | \$80 |
| | TOTAL | \$ |

SECTION 5 – SEMINARS

| | | |
|---|------------------------------|-----------------------------|
| Would you like to conduct a seminar on your products? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| If yes, topic details: | | |

SECTION 6 – OTHER SITE DETAILS

| | |
|---|--|
| Staying on-site? Yes <input type="checkbox"/> No <input type="checkbox"/> If no, continue to SECTION 7 | |
| Staying on a site in the trade area – <i>no site fees are payable</i> | |
| OPTIONAL Single-phase power for camp site (15 amp) \$15.00 per day | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Sub-Total | Number of days x \$15.00 \$ |

Please indicate the nights you require a camp site

| Sun | Mon | Tues | Wed | Thurs | Fri | Sat | Sun | | | | | | | | |
|-----|--------------------------|------|--------------------------|-------|--------------------------|-----|--------------------------|----|--------------------------|----|--------------------------|----|--------------------------|----|--------------------------|
| 22 | <input type="checkbox"/> | 23 | <input type="checkbox"/> | 24 | <input type="checkbox"/> | 25 | <input type="checkbox"/> | 26 | <input type="checkbox"/> | 27 | <input type="checkbox"/> | 28 | <input type="checkbox"/> | 29 | <input type="checkbox"/> |

Please provide details of all vehicles to be brought onto the rally site. If more than one, please photocopy form.

| | | |
|--|--|----------------|
| Main vehicle (motorhome, caravan or fifth wheeler): | Rego: | Length: metres |
| Do you have a secondary or separate passenger vehicle? | Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| Details of secondary or separate passenger vehicle (if applicable) | Rego: | Length: metres |
| Total length of ALL vehicles (coupled) (if applicable) | metres | |
| Do you have a slide out? | Yes <input type="checkbox"/> No <input type="checkbox"/> | |
| Power lead length (if applying for power) (30 metres is recommended) | metres | |

SECTION 7 – PAYMENT & TERMS

Payments are due no later than 6/09/24. After this date, all fees paid will become non-refundable. Bookings not paid in full by **6/09/24** will be cancelled.

An invoice will be issued upon receipt of your application.

All enquiries, including special requirements, should be directed to
CMCA NHQ, Ph: 02 4978 8788 rally@cmca.au

SECTION 8

Entire Agreement

The Application, when accepted by CMCA, and these terms and conditions represent the entire agreement between CMCA and the exhibitor in respect of the subject matter of the application and may not be amended except in writing signed by both parties.

TERMS AND CONDITIONS OF EXHIBITOR APPLICATION

All registered businesses are considered to be commercial. See items **4** in terms and conditions for opening/operating times.

The exhibitor is responsible for security of its trade site during trading hours. The exhibitor must provide their own tables, chairs, partitions etc. No exclusive conditions can be given. All fittings and appliances must comply with the appropriate Australian standard/s.

The attached exhibitor terms and conditions form part of this application.

ESSENTIAL: Prior to your application being accepted the following documents need to be attached to your registration form.

- A copy of your current public liability policy
- Food vendors must provide copies of all necessary certificates relating to food/drink sales; and

- Food vendors must provide details of all electrical equipment to be used together with wattage details for each electrical item
- Food vendors must hold a relevant food authority license, less than 12 months old, to operate temporary food stalls in South Australia. **It is the vendor's responsibility to ensure this is completed.**

There is a **closing date** for applications. **See Items 2 and 3** in the exhibitor terms and conditions pages.

The undersigned agrees to comply with the above and attached terms and conditions:

Signature: _____ **Date:** / /

Print Name: _____

Return completed form:

Email: rally@cmca.au

Mail: CMCA, PO Box 254, HRMC NSW 2310

Exhibitor Terms and Conditions

1. Definitions (in these terms and conditions):

| | |
|---------------------------|---|
| Application | the document issued by CMCA titled 'exhibitor's application' in respect of which these terms and conditions form part. |
| Associate | has the meaning given by Division 2 of the <i>Corporations Act 2001 (Cth)</i> . |
| Authorised Persons | all officers, employees, consultants, contractors, and agents of the exhibitor or of any associate of the exhibitor authorised by the exhibitor to attend the rally site on behalf of the exhibitor for the prescribed purpose. |
| Claims | includes actions, suits, causes of action, debts, dues, costs, claims, liabilities, demands, damages, losses, costs and expenses of any description, decisions, judgments and orders either at law or in equity or arising under any statute, whether known or unknown. |
| CMCA | Campervan & Motorhome Club of Australia Limited (ABN 16 095 568 157). |
| Exhibitor Pass | the pass issued, or to be issued by CMCA, to the exhibitor or authorised person to access the rally site for the purpose of using a trade site. |
| GST | goods and services tax under <i>A New Tax System (Goods & Services Tax) Act 1999 (Cth)</i> . |
| Loss | any loss, damage, liability, cost, expense or injury to person or property. |
| Prescribed Purpose | the use by the exhibitor of an exhibitor pass under this application and includes, but is not limited to, any activity by the exhibitor or authorised person (a) on the rally site; (b) incidental to access to the rally site; or (c) incidental to the use of an exhibitor pass or site pass or trade site. |
| Rally | the rally conducted by CMCA at the rally site, as described in the application. |
| Rally Site | the site where the rally is held, as described in the application. |
| Site Pass | the pass issued or to be issued by CMCA to the exhibitor or authorised person to access the rally site or for the purpose of staying on site. |
| Exhibitor | the person or entity identified as the exhibitor in the application. |
| Trade Site | a site at the rally site for the exclusive use of the exhibitor. |

2. Due date

All applications for trade sites must be received no later than **6/09/24**. Acceptance of late applications is at the discretion of the rally manager and CMCA.

3. Payment / Cancellations

Full payment is due no later than **6/09/24**. CMCA will issue an invoice on receipt of your exhibitor application form. All fees are inclusive of GST.

Exhibitor site fees are non-refundable for any cancellations received after 6/09/24.

4. Trade on Site

***Exhibitors may arrive on Saturday 21 September from 12 noon to begin setting up. Arrival times on other days are 8am to 4pm.** All other days during rally week exhibitors must open by 9am. **(Food vendors are exempt and may open at any time)**. The indoor trade pavilion will be closed for member access at 4pm each day. Outdoor exhibitors are to close at their discretion. Exhibitors are responsible for the security of their own site and belongings at all times.

5. Equipment

The exhibitor is encouraged to provide their own tables, chairs, partitions etc. All equipment must comply with AS/NZ standards. All electrical equipment must have current tags. NB. Extension cords must comply with AS/NZ 3001:2008 with a maximum length of 30 metres. Smaller cords **must not** be joined together. Please remember power cannot be guaranteed at rallies.

6. Power

Powered sites are available. Please indicate if power is required at time of application.

7. Insurance

The exhibitor **MUST** maintain public liability Insurance for a sum of not less than **\$10 million** covering all activities relating to the use by the exhibitor of a trade site under this application. The exhibitor **MUST** provide details to CMCA of current public liability Insurance cover by attaching a copy to this application form of enough proof of insurance.

8. Gaming

The exhibitor must not conduct or allow to be conducted on the trade site any competition or gaming, without the prior written authority of CMCA.

9. Condition of Site

The exhibitor is responsible for the condition of the trade site. Sites must be kept clean and left in a clean and orderly condition.

10. Pets

A maximum of two dogs/pets per RV. No pets are allowed in and around the food court and the trade buildings (guide, assistant and hearing dogs exempt). All dogs must be on a lead no more than 2 metres long, extendable/retractable leads are not permitted. Owners are responsible for cleaning up any mess deposited by their dog/pet.

11. Smoking & Vaping

To protect the health of members, exhibitors, staff and visitors, CMCA rally sites are smoke-free environments. Depending on the venue a designated smoking area may be established. This means that smoking is not permitted in the siting areas, around buildings, trade and food areas. Smoking is permitted within members' own vehicle if so wished. Some venues such as schools, sporting grounds etc., may be 100% smoke free.

12. Sub-leasing

Exhibitors must not assign or sub-let any part of the trade site.

13. Authorised Persons

The exhibitor must ensure that sufficient exhibitor passes are obtained from the Trade Coordinator at the rally site on arrival and are issued to all their staff members. Exhibitor passes must be worn at all times whilst on the rally site. CMCA or its authorised representatives may, in its absolute discretion, evict any person from the rally site if they are not wearing an exhibitor pass.

14. Disclaimer

Except as otherwise expressly provided in these terms and conditions and to the extent permitted by law:

- (a) CMCA does not provide any warranty, condition or representation in respect of the rally, the trade site, the rally site or any pass, authority, permit or other right granted to the exhibitor or its authorised persons concerning the rally, whether under this application or otherwise, and any such warranty or condition that may be implied is hereby excluded;
- (b) The use by the exhibitor and its authorised persons of any such pass, authority, permit or other right is entirely at the risk of the exhibitor; and
- (c) CMCA shall not be liable for, and the exhibitor releases CMCA for all claims in respect of, any loss that may be caused by the exhibitor or its authorised persons arising directly or indirectly from any act or omission occurring whilst the exhibitor or its authorised persons is on the rally site, including on the trade site, and any such liability that may be implied by law is excluded.

15. Indemnity

The exhibitor must indemnify CMCA and keep it indemnified for any loss suffered or incurred by CMCA arising from any claim caused directly or indirectly by any act or omission on the part of the exhibitor or its authorised person occurring whilst the exhibitor or its authorised persons is on the rally site, including on the trade site. The liability of the exhibitor under this indemnity is reduced to the extent that the loss or claim was caused by a wilful or negligent act or omission of CMCA. Please ensure that a copy of your current public liability (at the time of the event) is forwarded to NHQ, at least three weeks prior to the event.

16. WH&S

All exhibitors are subject to CMCA WH&S policies and procedures on site. **Inductions for all exhibitors will be held at the Exhibitor Function on Monday 23/09/24 at 4.00pm.** If you arrive after this time, please see the Rally Warden who will be on the grounds. It is essential that you and or representatives from your company attend. Upon arrival exhibitors will receive a safety induction summary which will require review and sign-off.

17. Advertising & Promotion

Exhibitors must not place any promotional material on windscreens or other area of a member's motorhome during a rally. Exhibitors are not permitted to place signage around the rally site except on their own allocation trade site (unless included in sponsorship agreement). All advertising content must be approved by CMCA prior to the rally programme being printed. Advertising booking deadline is **19/07/2024** details to CMCA NHQ at rally@cmca.au. Ad content must be submitted by **26/07/2024**. Please enquire for advertising options and pricing.

18. COVID

CMCA has developed COVID procedures applicable for attending a National Rally and these are available in the rally rules. These are subject to change without notice; however, we clearly advise social distancing and hand sanitisation at all times as a minimum requirement.